

Minutes of BARNINGHAM NEIGHBOURHOOD PLAN WORKING PARTY MEETING held on the 11th March 2019 at 7.00pm

1. **Present** Tony, Sue, Carol, Julie, Vicki and Ian Poole

2. **Apologies** Jean and Nikki

3. **Update on progress**

The Neighbourhood design training, attended by Vicki, was more of a fact-finding exercise for the hosts, however the portal they are developing could be of great value both for routine planning, future development and the Neighbourhood plan.

Vicki met with Simone Bullion, from Suffolk Wildlife Trust, to discuss carrying out a wildlife audit in the village. It was decided that the work would be done in a few weeks, to give a more accurate outcome. Some of the work will be desktop based but a site visit will also be undertaken. Any areas, that are not publicly accessible that we want included, will require us obtaining permission from landowners.

4. **Character Assessment**

Some members of the group met to complete the walk round for the Character Assessment, this information will be finalised before being passed over to our Consultant, Ian Poole, so he can pull together the Character Assessment document. Vicki attended some digital map training, this was very helpful, and the purchase of some software could have many applications, not least with the development of the Neighbourhood plan. She will look in to this matter further.

5. **Questionnaire**

The Clerk has contacted LCPAS about the possibility of them converting our questionnaire data into an understandable format. She has been quoted between £500/£1000. Following consideration Tony has said that he could do a PowerPoint presentation on a few questions, for a public consultation. We are still working to narrow down the questions we want highlighted.

6. **SOA, to discuss findings**

The Sites options and allocations document was discussed. This is a large document, some 70 pages long, and it was agreed that in the first instance we needed to check the document for inaccuracies. To this end the Clerk will email a copy of the report to the group members for their consideration.

7. Next steps/Actions

- Vicki will finalise the Character Assessment before sending it off to Ian for completion.
- Vicki to look further at Pear map technology.
- Vicki will email all those present a copy of the SOA so it can be scrutinised for accuracy.
- Ian will seek some housing number guidance from SEBC and ask why Parish Councils have not been consulted on their call for sites.
- Tony will prepare a PowerPoint presentation, once Vicki has located the list of questions from the Parish Council.
- Vicki will contact Locality about their Masterplan package so once sites have been identified we can move forward with this.
- We are aiming to meet again on Monday 1st April