

Minutes of Barningham Parish Council Meeting held on Wednesday 12th October 2022 at 7:00 pm in Barningham Village Hall.

Present, Cllrs: C Hammond, J Chalmers, W Martineau, T Steer & S Kenyon

1. Apologies for absence

Apologies received from Cllrs R Baxter, L Hebert, D Cllr Bull & C.Cllr J Spicer

2. Members Declarations of Interest and Dispensations:

- 2.1 To receive declarations of interest from councillors on items on the agenda. None.
- 2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.
- 2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. Minutes - The minutes of the Wednesday 7th September 2022 Parish Council meeting were agreed and approved as a correct record.

4. Meeting open to the public

To include a discussion about vehicle speeds in Bardwell Road.

A resident of Bardwell Road raised concerns about the speed of some vehicles using Bardwell Road past her house. Unfortunately the Parish Council have very limited powers over traffic calming outside of the 30mph speed limit zone, which is where their property sits. The Parish Council acknowledged the concerns raised and they will make sure that these are raised with Suffolk County Cllr J Spicer.

Action Clerk

It was reported that the village hall are having Fish and chip with Bingo on Friday 28th October at 7pm and a Christmas coffee morning on Thursday 8th Dec at 10.30 am. The School are hosting a Xmas fayre sat 26th Nov 1 - 3pm and an afternoon tea on Friday 11th Nov 2.30 till 4pm

5. Report from County Councillor: J Spicer

Cllr Spicer was unable to attend the meeting.

6. Report from WS Councillor: C Bull

Cllr Bull was unable to attend the meeting.

7. Progress reports. For information, from:

7. Chairman

7.1 School Parking, to re-visit issues regarding parking at the school. This item was deferred until Cllr Spicer was able to be in attendance.

7.2 Chairman's report,

9 September – smashed up plastic chair scattered near the village hall cleared by Janice

10th September – Bobby and myself attended the Rest Centre Organisation Talk at our Village Hall from 8.45.a.m. until 1 p.m.

SUFFOLK REST CENTRES

Suffolk County Council recently set up 3 Rest Centres in East Anglia. They are temporary solutions, lasting not more than 36 hours.

A rest centre would be set up if an emergency occurred which necessitated evacuation of some residents from their homes, and resulted in some needing shelter. The Parish Council would be the link between the Rest Centre and the local authority.

West Suffolk's Emergency Planning Unit (JEPU) might ask us to open a rest centre or we as a Parish Council might make the decision. If the latter we need to inform the JEPU and have them agree in order that we have insurance cover.

The village hall has been identified as the most appropriate rest centre in the village.

- A rest centre would provide shelter temporarily for less than 36 hours.
- The JEPU can organise food, hot drinks, bedding and warm dry clothes.
- Comfort and support are provided. Professional help is available for vulnerable people.
- Our role would be to stay calm, provide advice and information. All must register at reception, ensuring a record of all who are present (with their consent), when they leave and provide that information (with consent) to friends and families making contact. It must be manned 24/7.
- A 'Battle Box' is provided with a variety of kit and resources needed for running the centre.
- Records of all this is essential on the forms provided. The Emergency Control Centre is updated every 30 mins by phone.
- We might have to coordinate communication with media, but they would not be allowed in as this might affect people's privacy- anyone wanting to talk to them would go out to do so. Smoking would not be allowed indoors.
- Various local authority Health Agencies as well as Voluntary Organisations are accessible also.

14th September - Having heard from some local residents of some serious anti-social behaviour in their area, which had caused some fear, I guided the residents to the advice from the Norfolk and Suffolk Constabulary First Principle Document on Anti-Social Behaviour. Recording details of incidents and dates on the official form is essential as evidence in court, so I gave them a copy of the form to share and report on and the website details. Then I contacted our Community Engagement officer as well as Vicki and Carol Bull.

As of today 10th October there has been no contact from the police. No further incidents either. Gave the resident our CEO's contact details.

27 September – a small terrier dog with a collar and name tag was loose and chasing and yapping at a crippled Monkjac deer across my front lawn and into the back garden. The deer was panting and ran behind my shed. I told the dog off and called it a bad dog and told it to go home. No luck in finding out whose dog it was.

10 October – complaint from a resident about the state of the path to the village hall. Hedges and trees have been trimmed but the debris not always cleared up.

8. Clerk:

8.1 New residents welcome packs, to discuss distribution areas.

Cllr Baxter will finalise this and re-allocate areas for distribution. We need to ensure all properties, within the parish, are included in the distribution areas. **Action Cllr Baxter**

8.2 Request for Local History Recorder update.

A local resident, Lesley Williams, has signed up to be a history recorder for the village. This is great news and the Parish Council are very appreciative. Lesley has already submitted her first report.

8.3 Warm spaces advice, to discuss options for support over winter.

West Suffolk Council has secured £58,750 from Suffolk County Council through the Collaborative Communities Board to help support work that will help people stay connected, stay warm, and provide other support and activities to look after people's health and wellbeing. They know that many community buildings will be open to help residents reduce some of their daytime energy costs and reduce the risk of respiratory illnesses. But they also understand that keeping the lights on, the building open and giving refreshments to residents will incur additional costs. So, if the hall is staying open, providing local activities or a space for a hot drink and a chat is available. This information has been shared with the Village Hall Committee.

8.4

The possibility of purchasing the latest edition of Charles Arnold Baker was discussed at a discounted rate. We currently have the 6th addition. The latest addition 13th has a number of updates. The Councillors agreed that it would be beneficial to have a more up to date version of this book and ask the Clerk to make arrangements to purchase it. **Action Clerk**

8.5 Grass cutting tender

The Clerk will send out the grass cutting tender for 2023/23 for comparison and consideration to local companies. **Action Clerk**

8.6 new chair

The Clerk needs a new office chair. This purchase was agreed. The Chairman will look at what is available to meet the Clerks needs. **Action Chairman/Clerk**

9. Finance.

9.1 The following payments were approved.

Various	Admin	£1,857.81
Royal British Legion	S137	£50.00
GB Sports	play area	£175.38
Eastern Play Services	play area	£5,184.00
Community Action Suffolk	subscription	£60.00
R H Landscapes	grass Cutting	£628.80
John Foreman/jewsons	Aggies	£71.14

9.2 Bank reconciliation and budget report

The Clerk provided the Councillors with a schedule of payments, bank reconciliation and a budget report for information.

9.3 Budget 2023/24. To discuss items for inclusion in the 23/23 budget.

This will be discussed further at the November meeting. **Action All**

10 Village matters

10.1 To note reports of antisocial behavior.

As discussed under item 7.2 residents are urged to report any instances of anti-social behaviour directly to the police. This should either be done online or by calling 101. It is important that this happens as this will provide evidence so the police can build a picture of any such behaviour.

10.2 To discuss options for a tree at church Gardens

As discussed previously it is being suggested that a Holly might be the most suitable tree for the area. Some further investigation is still required and both the Clerk and Cllr Martineau will continue to look into this matter. **Action Cllr Martineau/Clerk**

10.3 To discuss issues with trees/bushes on the Sandy Lane footpath

The Clerk will ask Peter Kerry to look at the bush in question. This will also be reported to Havebury as it is understood the bush is on their land. **Action Clerk**

10.4 To confirm representation and attendance at the November Remembrance Service.

Most members of the Parish Council hope to attend the Remembrance Day service. Cllrs Hammond and Steer will lay the wreath. **Action All**

11. Aggies Piece

11.1 To receive any update to include:

11.2 Update on installation of new bench.

The new bench has been installed and looks great. The Parish Council extends their appreciation to John Foreman for installing the bench on behalf of the family.

12. Caretakers report Circulated.

I responded to a report about the tree on the 'Havebury Triangle' by the Village Hall this month and cut it back substantially. I have mentioned this problem before and it appears to be a defect in the tree which I believe Havebury should be asked to address. I have also lopped overhanging branches in the Lawn Cemetery and continued to cut back brambles in Sandy Lane. There was a further major dump of straw debris in Church Road which I swept up as well as sweeping the entry to the Lychgate Cemetery.

In the Play Area I replaced the swing upon receipt of spare parts and restored the anti-bird spikes; I have also removed more graffiti from the equipment. At the Cricket Meadow there has been more smashing of glass bottles against the equipment and the zip wire seat has started to crack again*. The zip wire seat seems to be degrading in the same way as last time when it was replaced as being defective; I will continue to monitor it as I believe it cannot fail in an unsafe way. There was one bins-only week this month when I went away for a few days and as of 1 October I have returned to visiting the village only once per week.

* The Clerk will contact the manufacturer about this.

Action Clerk

13. Play area /Cricket Meadow to receive any update.

13.1 Confirmation of completed for works to wet pour and roundabout.

The work to the wet pour and roundabout has been completed. The contractor also fixed with issue with the gate.

14. Churchyard/Cemetery

14.1 To discuss the condition of the kissing gate in the Cemetery

It is unclear who is responsible for the gate but it was considered to most likely to be on Parish Council land. The Clerk will make arrangements to have the gate repaired.

Action Clerk

The stone marker, to mark the reserved grave space for Claire Page-Doy is ready for collection.

The Clerk will arrange to collect it and ask the caretaker to install it to mark the reserved plot.

Action Clerk

A number of embellishments have been left on one of the graves in the Cemetery. These will be moved back to within the first 12 inches, as allowed in the cemetery regulations.

Action Clerk

15. Neighbourhood Plan.

15.1 To receive any update.

The working party will be meeting on Monday 17th October. They will discuss the upcoming meeting with West Suffolk Council, on 21st October and agree any points/questions to be raised regarding the West Suffolk Local Plan.

16. Planning

16.1 DC/22/1660/HH | Householder planning application - single storey annexe | Hawthorn House Hepworth Road Barningham Suffolk IP31 1BP

Barningham Parish Council only support this application on the understanding that this conversion represents an addition to the existing property and remains within the existing properties curtilage and does not create a new, separate dwelling that could be split from the existing property and sold as a separate entity.

16.2 Confirmation of planning application, Mill Road

Following investigation it was confirmed that planning permission for the garage was granted in April 2018. The Parish Council raised no objection to this application.

16.3 Update on Boundary review, Bardwell Road.

It is recommended that there is no change to the boundary between Barningham Parish Council, Bardwell Parish Council and Stanton Parish Council. The reason for the recommendations is due to lack of consensus and insufficient evidence received during the consultation to support a change to the Boundary. Therefore the properties in question will remain within the Stanton ward.

17. Councillors reports and items for future agenda

It was reported that a hedge, on the B1111, near the bend in the road is growing out into the road. The Clerk will report this to Suffolk County Council. **Action Clerk**

The VAS has been set to flash 'Thank you' at vehicles nearing the school who are observing the 20's plenty guidance. One of the older VAS is not working well, Cllr Steer will have a look at this.

Action Cllr Steer

It was reported that the Village hall have purchased a rounder's set that will be available for hire.

Cllr Steer is looking for a M10 180mm coach bolt to repair the bench opposite the Church.

Action Cllr Steer

18. Correspondence for information

18.1 Parish and Town forum, the meeting will be held via Microsoft Teams and will be a 5.45pm sign in to start at 6pm to close at 8pm (7.30-8pm will be SALC West Suffolk Area Forum).

19. Date of next meeting 2nd November 2022 7pm

20. To consider the exclusion of the public and press in the public interest for consideration of the following items:

20.1 Personnel Issues. To receive update on NI issues.

20.2 Legal Issues.

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