

Present: Cllrs: C Hammond, S Lusher, N Greenwood & R Baxter

1.1 Apologies for absence Cllrs: A Steer, W Martineau, B. Cllr Bull & C. Cllr J Spicer.

2 Co-option of new Councillor.

Two people were interested in the Councillor vacancy, created by Mark Dolmans resignation, Sue Kenyon and Anton Woodward. Following discussion, it was agreed that Anton Woodward be co-opted on to the Parish Council and Sue Kenyon will join the Neighbourhood Plan Working Party.

3 Members Declarations of Interest and Dispensations:

3.1 To receive declarations of interest from councillors on items on the agenda. Cllr Lusher declared an interest in item 21.2 And left the meeting during the discussion.

3.2 To receive written requests for dispensations for disclosable pecuniary interests.

3.3 To grant dispensations as appropriate under Section 33 of the Localism Act.

3. Minutes - The minutes of the Wednesday 1st August 2018 meeting were agreed and signed as a correct record.

4. Meeting open to the public

Concerns were raised once again about vehicles, especially motorbikes, speeding through the village. Cllr Greenwood will speak to the police about the possibility of having the police speed van visit the village. Mr Atkins, a local resident has agreed to become involved with the Speed watch Team. Cllr Hammond will liaise with him regarding this.

Action Cllrs Hammond/Greenwood

5. Report from County Councillor: J Spicer

Unfortunately, Cllr Spicer was unable to attend the meeting. The Clerk will contact her about the changes to the bus times. Some of the buses from Bury now stop at Stanton and don't continue on to Barningham.

Action Clerk

6. Report from Borough Councillor: C Bull

Cllr Bull was unable to attend the meeting and sent the following report: She was pleased to join the Clerk and Cllr Hammond at a site meeting with the Borough tree office to discuss the various issues in Bishops Croft. She thought it was extremely helpful and informative and cleared up a few points which she is sure we will be reporting on to the Councillors. At Pigeon's request Joanna Spicer and Cllr Bull had a meeting with them at West Suffolk House which she had mentioned at the last meeting that they had asked for. There really was nothing new and she would hope Joanna would be able to update us. Following a brief chat with the Clerk she has advised them of the situation with the company we are instructing to look at all the sites and suggested they should speak to the Clerk, if they want to know more. Cllr Bull noted there are a couple of planning applications and as usual if you have any concerns please can let her know. At the last meeting Cllr Steer raised the question of possible funding for fencing for the village hall, as she has heard nothing further she just wanted to mention it, so it doesn't get overlooked. Finally, finally the West Suffolk Annual Report for 2017/18 has been published and is available on line at :

https://www.westsuffolk.gov.uk/Council/Policies_Strategies_and_Plans/More_plans_and_policies/upload/2018-07-23-FINAL-West-Suffolk-Annual-Report-2017-18.pdf

7. Report from Police

Despite promises to the contrary no local report has been received. Cllr Greenwood will include this in his correspondence to the Police.

Action Cllr Greenwood

9. Progress reports. For information, from:

9.1. Chairman

9.1.2 Trees on Bishops Croft

The fir trees planted are the correct trees for this area and their inclusion was to ensure a resilient tree stock, new native trees can bring in disease. The tree on the bottom green can be moved but it is currently in the best place for the tree. Cllr Greenwood will speak to the local residents to see what they want to happen. The tree stump, outside no. 13, is still to be removed, the Clerk will speak to the tree officer about this matter.

It was agreed that the path along the top green would benefit from an additional streetlight. The Clerk will discuss this with Cllr Bull. **Action Cllr Greenwood/Clerk**

9.2 Clerk:

9.2.1 Highway matters. Including purchase of another SID & adhesive speed signs.

Cllrs Hammond, Steer and the Clerk met with a representative from Mortlock and were given a demonstration of a Speed Indicator Device (SID) They were very impressed with the device and it was agreed that, if the budget allowed, we should go ahead with the purchase.

9.2.2. Sign for cricket meadow & Aggies Piece

Prices have been obtained from Mortlock along with a quote for the SID and were very favourable. The Clerk will wait to see if the purchase of the SID is going ahead and if so place an order for the signs at the same time. **Action Clerk**

9.2.3 Landscape training

The Clerk would like to attend some landscape training, Tuesday 16th October 10am Haughley. The invitation to attend will be attend to the Neighbourhood Plan Working Party and if no one from there is able to attend, Cllr Hammond would like to attend. **Action Clerk**

9.2.4 Payphone/Defibrillator

It is currently unlikely that we could get funding from the National Lottery and therefore would need to find a considerable amount of money to fund a defibrillator, that is acceptable to BT. It was decided that we need to explore other sites for the defibrillator. To this end the Clerk will speak to the shop and Julie Surridge will discuss the possibility of siting it at the Village Hall. There is another option for funding, starting at £600 which the Clerk is exploring. **Action Clerk**

9.2.5 Website

There is now an option to add another person on as an administrator. Cllr Lusher has agreed to take on this role. The Clerk will make the necessary arrangements. **Action Cllr Lusher/Clerk**

10. Finance.

10.1 To consider payments. To include:

10.1.1 Administration £1939.02

10.1.2 LCPAS, Training, £200

10.1.3 Vertas, grass cutting £1440.69

10.2 Signing arrangements, Barclays Bank

The Parish Council have received £50 in compensation for the inconvenience caused over the latest problems surrounding adding Cllr Lusher as a signatory.

10.3 New Accounting software

The Clerk is looking at some new accounting software, aimed at Parish Councils. She is being offered a 3 month, no obligation, free trial and then an annual cost of £60. The Clerk will take the trial and then a decision can be made as to whether it is worth perusing. She will report back after month 2 of the trial. **Action Clerk**

10.4 Budget 2019/20

The Clerk has prepared some draft figures for further discussion at the October meeting.

10.5 SBA, update on external audit

The external auditors have misplaced our end of year return. The Clerk has sent them another copy.

11. Data Protection

To discuss ongoing arrangements to comply with new Data Protection laws. The Clerk continues to ensure we are working towards compliance

12. Village Hall

The Village Hall have obtained some further quotes for work. They are unsure how much they would like from the Parish Council. They are going to look at what other funding may be available. The Clerk will send them again information about sources of help.

Action Clerk

13. Speed watch and SID

See under items 4 & 9.2.1

14. Neighbourhood Watch

No report this month.

15. Neighbourhood Plan

It was agreed that the group would complete the walk round for the Character Assessment, Ian Poole, planning Consultant, will provide a template to aid with this. We will then hand the information over to Ian Poole who will put the Character Assessment together for us. There is still some work to do on the questionnaire and it was proposed that we aim to have a public meeting in the new year to share the results. It was agreed that we engage the services of AECOM, using a technical support package, to carry out the site assessments. The group felt that they did not have the technical expertise to do this successfully and this would mean that the Parish Council can be completely impartial in the early stages of identifying sites. The Clerk will speak to Suffolk Wildlife Trust about carrying out a wildlife Audit and ask for a quote, Ian Poole will put in a quote for his work on the Character Assessment and work on the questionnaire and public meeting. Once these are received she will put in a grant application both for funding and technical support. It was further agreed that we should also have a Design Statement, this can be achieved using a technical support package.

Pigeon Development were going to come to the meeting, to keep the channels of Communication open. Following their meeting with Cllrs Bull and Spicer they have decided not to do so. They have however not contacted the Clerk to tell us that they wouldn't be attending, which is disappointing.

Action Cllr Steer/Clerk

16. Councillors reports and items for future agenda

Cllr Baxter asked if the Emergency Plan can be put on the next agenda for an update.

There has been some antisocial behaviour over on the Cricket Meadow, with drug taking and some damage done to the bench. An eye will be kept on the situation and people are reminded that if they witness a crime that they should call the Police to report it.

It was suggested that we contact the person who was looking to do a bootcamp in the village and offer them a 3-month free trial so see if there is any uptake.

Action Clerk

Volunteers are being sought to help with this years Poppy Appeal. Cllr Baxter will put a bit in the magazine regarding this.

Action Cllr Baxter

The Clerk will speak to Mr Reid about the wreath for this year's Remembrance Day service.

Action Clerk

17. Aggies Piece

To discuss site meeting with Peter Kerry

The Clerk met with Peter Kerry to discuss the long-term future of Aggies Piece. The came up with the following plan:

Open up paths, creating sections allowing clear views through to the meadow.

Push back all, to fence line, along the road way.

Lift oak tree to allow more light and push back brambles and Sloes in meadow.

Thin out tress along the long path, leave Field Maple and Hawthorn as standards, cut other branches to 5ft, push back on field side. Push back brambles. Start at top and work down, rolling programme. Leave arch way as is.

Crown lift Rowan, Hornbeam and cut back holly.

Open up wildlife area and create another walk way.

Peter will do all the machine cutting and we can provide volunteers for clearing etc. We will need PPE, gloves etc and potatoes forks. It was agreed that would need to be an ongoing project and that we should aim to do a day a month over the next 6 months.

It was asked if Mr Kerry would be able to do the work at the weekend. The Clerk will arrange to meet with Cllr Greenwood and Peter Kerry to take the project forward.

Action Cllr Greenwood/Clerk

18. Caretakers report

The hedges and brambles are starting to go mad after the heat and the rain. I have trimmed the hedge that was growing through the seat next to the village sign and trimmed the shrubs along the elevated footpath with my hand shears. I have cut back brambles in Sandy Lane, both cemeteries and the cemetery car park. In the Play Area the roundabout has returned to normal functioning after the heat and I have sawn the excess thread off the bolts holding the gate signs as per the criticism in the annual report.

I removed one load of spoil from the Lawn Cemetery for which I am being paid one and a half hours overtime. I will be away on holiday from 1 to 7 September; this is my first week off work in the 12 years I have been doing the job, so the litter bins may well overflow while I am away.

19. Play area reports No new concerns this month.

20. Churchyard/Cemetery

20.1 Update on chippings on grave space

The Clerk has spoken to the grave holder and they assured her that she will rectify the situation.

21. Planning Matters

21.1 DC/18/1538/HH Householder Planning Application - 2no balconies to rear on first floor (Retrospective) Greensleeves Hepworth Road Barningham Mr & Mrs S Brown.

No Objection

21.2 DC/18/1415/H Householder Planning Application - Single storey rear extension. 1 Millfield Road Barningham. Mr & Mrs Timothy and Sharon Lusher. **No Objection**

22. Correspondence for information

22.1 Local Government Boundary Commission for England, acknowledgement of submission. Noted. 22.2 SALC update. Noted. 22.3 Grit bin process. Noted.

23. Date of next meeting: 10th October 2018 7:30

23. To consider the exclusion of the public and press in the public interest for consideration of the following items: 23.1 Personnel Issues. 23.2 Legal Issues.