

Present: Cllrs: C Hammond, A Steer, R Baxter, W Martineau, A Woodward, B. Cllr Bull & C. Cllr J Spicer

1. **Apologies for absence** Cllrs N Greenwood & S Lusher

2 **Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda.

2.2 To receive written requests for dispensations for disclosable pecuniary interests.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act.

3. **Minutes** - The minutes of the Wednesday 5th September 2018 meeting were agreed and signed as a correct record.

4. **Meeting open to the public**

A complaint was received about broken vases and damaged flowers in the lawn cemetery, following the last visit by the grass contractors. Further concerns have previously been expressed about the length the grass has been allowed to grow to between cuts. These factors will be taken in to account when considering the tenders for next season.

5. **Report from County Councillor: J Spicer**

As discussed previously, changes to the bus service means that getting in to Bury and then home again, for work or school/college is difficult. Cllr Spicer will speak to the transport department about these changes and report back. There seems to be some improvements from Highways regarding pothole filling. There is going to be some improvement works to the war memorial at Coney Weston. Cllr Spicer is helping to pay towards these works. A stakeholder group has been set up to look at transport options for Thurston and Ixworth High Schools. Offers for places are not made until March but SCC should have an idea of numbers by the end of November which will help in the decision-making process. Home from Home in Hopton would benefit from some more attendees. Taster days are offered, and transport is provided. Barningham primary school are looking for someone to join the PTA. Anyone who is interested can contact Cllr Spicer for an informal chat or Francis Parr at the Primary school.

6. **Report from B. Councillor: C Bull**

The Civic Leadership review is still ongoing.

7. **Report from Police**

To include update from Cllr Greenwood. Cllr Greenwood was unable to attend the meeting.

8. **Progress reports. For information, from:**

8.1. Chairman

The Chairman attended a meeting with the Leader and Deputy Leader of Suffolk County Council, held in Ixworth, with representatives from Cllr Spicers other parishes in attendance. It proved to be a good opportunity to discuss concerns and problems experienced in the rural areas. These included bus services, traffic, signs, grass cutting and highway matters.

9.2 Clerk:

8.2.1 Highway matters.

No report this month.

8.2.2 Payphone/Defibrillator

As discussed last month the shop is being considered as a possible location for a defibrillator. To this end the Clerk has spoken to the Manager of the shop. He is going to speak to his Area Manager tomorrow and will get back to the Clerk with their decision.

8.2.3 Church Clock

The church clock has stopped working. Ian Jerrold is arranging for Hayward Horological to come out and have a look.

8.2.4 Trees at Bishops Croft

This is an ongoing situation and the Clerk is speaking to Cllr Greenwood about the situation here.

Action Cllr Greenwood/Clerk

8.2.5 Barningham Remembers' event 1st November 7pm

With just one month to go till the WW1 commemoration event Maureen Norris extended an invitation to all Parish Council members and residents to attend. It will be a programme of music and poems during which the 9 silhouettes will be seen for the first time. It is being held on Thursday 1st November starting at 7pm in St Andrews Church

9. Finance.

9.1 The following accounts were approved and signed by 2 signatories

Admin		£1,561.95
Vertas	grass cutting	£557.10
CAS	Web site	£60.00
Ed Batrum	Grass cutting	£430.00
CC tree services	Aggies	£260.00
PKF	Audit	£240.00

9.2 Budget 2019/20

The Clerk provided the Councillors with some figures for consideration. They will be discussed further, at the next meeting, once she is able to provide precept comparison figures.

Action Clerk

9.5 SBA, update on external audit

The external audit has been received and approved. The Clerk will advertise as required.

Action Clerk

10. Emergency Plan

Update from Cllr Baxter

Following the introduction of the new Data Protection Law in May Cllr Baxter has done a lot of work to make sure we are compliant with regards the Emergency Plan. There are now 2 main documents for the plan. One that is in the public domain and another that contains personal details that is held in a separate document and is not available to the public.

11. Village Hall

It was proposed to make a one-off payment to the Village Hall for £500 towards to costs of the garden renovation works.

Action clerk

12. Speed watch and SID

To discuss purchase of new device

This was again deferred until the budget was agreed.

13. Neighbourhood Watch

There was no report this month.

14. Neighbourhood Plan

Cllr Hammond has completed the character assessment for Bishops Croft and Church Gardens. There is still some more work to do on this. The Clerk has applied for grant funding and a technical Sites and Allocation package. She is waiting to speak to AECOM about the technical support package. She was unable to apply for the design statement package at this time.

15. Councillors reports and items for future agenda

Cllr Baxter is preparing an Autumn newsletter. It was proposed to include information about the Emergency Plan, Hopton Home from Home and the vacancy for a Governor at the Primary school.

16. Aggies Piece

To discuss ongoing maintenance with Peter Kerry the Clerk is arranging a meeting with Cllr Greenwood and Peter Kerry. **Action Clerk/Cllr Greenwood**

17. Caretakers report

The village survived my first ever holiday even though the bins were rather full when I got back. Pavement sweeping has started to step up with lots of beech-nut debris as the first taste of the autumn to come. The ladder unit which is part of the play equipment on the Cricket Meadow has been flagged-up for a partially detached metal label which is a potential cut hazard. I have covered it in tape and could remove it in the long run, but it may be worth checking the terms of the equipment guarantee first. I have removed the last remaining spoil from the pile at the churchyard and have disposed of it at Aggie's Piece.

18. Play area reports

No report this month.

19. Churchyard/Cemetery

No report this month

20. Planning Matters

The following applications were noted for information.

20.1. DCON(A)/17/1911 | Discharge of conditions for DC/17/1911/FUL - 3 - Access, 5 - Boundary treatment, 6 - Provision and retention of parking and 7 - Tree Protection Measures | Stanton House
Sandy Lane, Barningham Suffolk IP31 1BX

20.2 NMA(A)/17/1911 | Non-material amendment for DC/17/1911/FUL - (i) Amendment of utility room window (South East Elevation) towards garage (ii) Change of roof covering from Slate to smooth grey/black clay tile (iii) Removal of brick facing at base of property - change to render | Land Adj The House Sandy Lane Barningham IP31 1BX

21. Correspondence for information

21.1 Suffolk View. Circulated.

21.2 Horses & cyclists, concerns over recent accident. Circulated.

21.3 The joint West Suffolk Parish and Town Conference. The Clerk and the Chairman will be attending.

22. Date of next meeting: 7th November 2018 7:30

23. To consider the exclusion of the public and press in the public interest for consideration of the following items: 23.1 Personnel Issues. None 23.2 Legal Issues. None