

**Present:** Cllrs: C Hammond, R Baxter, N Greenwood, & B. Cllr Bull.

1. **Apologies for absence.** Cllrs A Woodward, S Lusher, T Steer, W Martineau & C Cllr Spicer.

**2 Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda. Cllr Greenwood declared an interest in item 18.1

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. **Minutes** - The minutes of the Wednesday 4<sup>th</sup> March 2020 and Wednesday 10<sup>th</sup> June zoom meeting were agreed and signed as a correct record.

4. **Meeting open to the public** 1 member present.

**5. Report from County Councillor: J Spicer**

Cllr Spicer was unable to attend but sent the following report: The County Council has in my view done a really good job throughout the last 4 months with leadership and support and you will all have had regular updates. Things are slowly moving in the right direction. Ixworth Library as re-opened, our household waste site at Bury St Edmunds is open again, schools have done an excellent job throughout staying open for children of key workers and vulnerable children and Barningham opened last month for Reception and Year 1 (although the return to school of those years has been slow) All credit to Frances Parr for her efforts. All of this has cost a huge amount of money - especially supporting the care sector (our own, voluntary and independent providers)

You will have seen messages and signs about the forthcoming (today?) closures on the B1111. This will be briefly annoying I am sure but I hope you and neighbouring villages will appreciate the work being done.

I have a meeting coming up soon about several issues relating to Knettishall Heath - if parish council members have any comments please let Carol Bull or I know.

**6. Report from WS Councillor: C Bull**

**Civil Parking Enforcement.** This came in officially on 6th April and means that illegal parking is now the responsibility of the Local Authority rather than the police. Against the background of the Coronavirus lockdown in the first weeks the approach was softly, softly with warning notices being issued and penalty notices only being issued for parking on double yellow lines or where the parking compromised pedestrian safety or emergency vehicle access. June was the first full month when PCNs have been issued for all contraventions. Their remit does not cover dangerous or obstructive parking, vehicles parked on pedestrian crossings or zig zag lines or moving vehicle violations. These remain the responsibility of the police.

**Knettishall Heath Country Park** During lockdown the park has suffered from a notable increase in fly tipping and many other problems with anti-social behaviour. Joanna Spicer and I are hoping to have a meeting with the Rangers and you have any info feedback I would be pleased to know.

**Corona Virus** This has had a huge impact on all our lives and I could write at length about issues that have arisen. I will however keep it short and say that thanks are due to the Parish Council for the work they have done to support this community and indeed this must extend to many, many others in the village who have helped out in ways too numerous to mention. I would also mention the work and staff of the District Council in continuing to run its normal services to the very best of its ability and also take on a huge amount of extra work required of it by Government: payment of small Business Grants; other discretionary grant schemes including those to village halls; the Home but not Alone initiative.

## **7. Report Barningham Primary School**

We have had a repeated number of occasions in which members of the public are filling the school rubbish bins with household waste. This means that we cannot dispose of our own waste, the rubbish men refuse or fine the school for having the wrong items in the bins and the school cleaner is dealing with waste, including nappies, electrical goods or glass.

It was suggested that the bins could be locked. Cllr Bull will look in to this and the Clerk will suggest this to the school. Cllr Baxter will put something in the magazine and Cllr Hammond will put something on Facebook.

**Action Cllrs Bull, Hammond, Baxter/Clerk**

## **Report to Barningham Parish Council June 2020**

We are now open to three year groups plus the children of key workers which means that we currently have about 25% of the children back in school. We are using all four classrooms and have established four bubbles. Each child is in a bubble. They are kept separate from the other bubbles, including play and lunchtimes. This has proved very successful and the children seem happy to be in school. We are fortunate to have so much outside space for the children to play in. The staff are all back, some on reduced hours to minimise numbers, and we are all very grateful for the decision by the county council to advise schools that all contracted staff should continue to be paid as normal. This has helped everybody feel secure financially and has lifted possible anxieties. The whole school community is saddened by not giving the Y6 a proper farewell. Children have been provided with home learning packs, which some families (about 50%) are engaging with. We do not intend to be open over the summer holidays. We are currently planning for September. We are assuming that the schools will be back and await guidance from the government as to what that will look like. Numbers on role continue to rise, securing the stability and future for our village school, we hope.

We are having issues with the Victorian school roof, with damage caused by rain. This will be expensive to rectify and there will be scaffolding erected at some stage to mend the damage. I shall keep the Parish Council informed.

## **8. Progress reports. For information, from:**

### **8.1 Chairman 8.1.1 Parking at Bishops Croft**

The problem of parking in Bishops Croft was discussed again, following another complaint. The Parish Council felt there is little more that they can do about this but will continue to keep an eye on the situation.

Cllr Hammond has contacted Cllr Woodward about picking up the rolls of rubber flooring and pins from Sheila Sier, which Eddie stored in their garage, sometime in the future. He has a storage unit and will store it there for the Parish Council.

### **8.2 Clerk: 8.2.1 Highway matters. Road resurfacing**

#### **8.2.2 Defibrillator, weekly checks**

It has been noted the weekly checks are not being carried out. Doing these checks forms part of our agreement with Community Heartbeat Trust. The Spar insisted, as part of their agreement to have the device at their store, that their staff would be responsible for carrying out these checks. The Clerk has been in to the store twice and resent the initial emails but as yet this has not been actioned. The Clerk will continue to chase the shop about this. **Action Clerk**

#### **8.2.3 Webinar Training**

The Clerk is attending a 45 minute webinar on accessibility regulations for online public services. The fee to attend the session is £25 +VAT which will be £6.25 for each parish.

#### **8.2.4 Police Community Engagement Officer update**

The Community Engagement Officer's role is to promote Suffolk Constabulary campaigns including crime prevention advice, information and reports on local issues or crime trends. Pc 836 Jon Gerrish is now working at Bury St Edmunds Police Station. He can advise you with

signing up as either individuals or parish councils / town council to the following: Twitter, Facebook, and Police Connect – timely police advice regarding crimes in your area. Jon is also responsible for Neighbourhood Watch – 4 volunteers are still needed for network coordinators please ask for more details. Community Speed Watch – Has your Parish signed up (re launching in 2021) Public Support Volunteers, Cadets.

Jon has been asked to liaise with you to help support you in using the above Force campaigns as this will assist you in receiving timely information from Suffolk Constabulary. As always our website will also be able to help you [www.Suffolk.police.uk](http://www.Suffolk.police.uk) where you can find further help under 1st Principles and all our crime prevention advice is recorded Suffolk.police.uk/firstprinciple.

There is also [www.askthepolice.uk](http://www.askthepolice.uk) which covers information and support of various topics. Don't forget the website allows you access to review the crimes occurring in your area.

To find out what crimes have occurred in your area and more statistical detail for the Bury St Edmunds area can be found via: <https://www.police.uk/pu/your-area/suffolk-constabulary/bury-st-edmunds/?tab=Statistics>

#### 8.2.5 Query regarding SATNAV/ postcode location

The appears to be an issue with SAT NAVS for Bardwell Road. It seems that some sat navs direct traffic to the area of Bardwell Road near the village centre, that are coming from the direction of Stanton direct them down the Drout. At the bottom of the Drout where it meets the Bardwell Road the instruction is to turn left and within a few hundred yards to be told that you have arrived at your destination. Which of course is technically correct as that is the centre of the one post code that covers all the Bardwell Road in Barningham. But for about 12 properties in Bardwell Road you need to turn right at the bottom of the Drout. It was suggested that the resident who raised the concern goes to the What 3 words website. Here you can download three words, unique to your address. These words will not change and they can be given to all emergency operators. Many courier companies now also use this system. [what3words.com](http://what3words.com)

**Action Clerk**

#### 8.2.6 Request for Historical Research Volunteers, The British Horse Society

This information was circulated.

### 9. Finance.

#### 9.1 To consider payments.

The Following accounts were approved for payment.

To include: 9.1.1

	Admin	£1,788.14
The Country Life Landscapes	Cemetery Spoil	£57.60

9.2 Update on online banking. Cllr Steer has contacted Barclays and they are sending him out the on line banking pack in next few days.

9.3 The Clerk prepared a bank reconciliation for the councillors.

9.4 To approve section 1 followed by section 2 of the 2019/20 AGAR

Section 1 followed by section 2 of the 2019/20 AGAR was approved and signed ready for submission.

**Action Clerk**

### 10. Village Hall

The Village hall are putting things in place in anticipation of re-opening. They have sent a questionnaire out to regular users, including the Parish Council. The Clerk has completed and returned ours.

To comply with Government advice, the Village Hall Trustees wish to ensure all users can be guaranteed a safe and sanitised environment in which to return and access our facilities. A risk assessment will be available but may be subject to change at any time in line with Government and Village Hall Guidelines.

They did receive the grant for small business which has helped at this time.

## **11. Neighbourhood Plan**

The draft of the Master Planning has been received. The group plan to meet on either Thursday 30<sup>th</sup> or Friday 31<sup>st</sup> July to discuss it and the next steps to be taken.

## **12. Risk Assessment 17.1 To review and adopt new risk assessment**

The Clerk has prepared a new risk assessment for consideration. It was agreed to adopt this.

## **13. Code of Conduct consultation**

The Clerk has forwarded the Councillors the link for the Code of Conduct Consultation and recommended that they all complete it.

**Action All**

## **14 Review of policies and documents**

The Clerk will be sending out Standing and Financial orders for review.

## **15. Caretakers report Circulated.**

The village's brambles are responding well to the recent weather and I have been cutting them back in the coppiced bank, Sandy Lane and around the bins on the Cricket Meadow and opposite the Spar shop.

I have also lopped several overhanging tree branches in the Lawn Cemetery as well as removing the remains of a large floral tribute. I removed one load of spoil from the Lych-gate Cemetery and managed to fit the last of the spoil from the Lawn Cemetery into the same load. The wheelbarrow which I use for the spoil has a shredded tyre which I will try to replace. There have been two consecutive bins-only weeks recently as I have been taking some of my leave.

## **16. Play area To discuss permanent signage**

It was agreed that we need a new permanent A3 sign for the play area. In addition to this it was agreed to get a more permanent A4 'dog' sign. It was suggested that we have a new post to mount these signs on. The Clerk will organise this.

**Action Clerk**

## **17. Churchyard/Cemetery**

17.1 Burial and reservation request

There was a burial in Lych-gate cemetery, this was a reopen for M A Jarrold. We used a new contractor to remove the waste. This was half the normal price and worked well.

A reservation of double depth plot for Reid was agreed.

17.2 Clock, ongoing maintenance

Cllr Baxter and her husband have agreed to keep an eye on the clock. They are able to carry out certain repairs and hopefully keep the clock running to time.

## **18. Planning**

18.1 DC/20/1038/HH Householder Planning Application- Single storey rear extension (following the demolition of existing utility) 41 Bishops Croft Barningham No **objection.**

18.2 DC/20/0502/HH | Householder Planning Application - (i) Remove thatched roof and replace with a slate roof finish incorporating 2 no. dormer windows to the front elevation to provide rooms in the roof (ii) re-positioning of the existing front entrance door.

Following the query from the Parish Council regarding the above application we have received the response below.

*The application site is neither listed nor located within a conservation area. it is not a non-designated heritage asset but sits opposite two designated heritage assets. The proposed works seen in context with the setting are minimal including the replacement of roofing materials and provision of two dormer windows etc. These works will not adversely affect the setting of the designated heritage assets I therefore have no objections.*

**19. Councillors reports and items for future agenda**

The speed devices are up and running again and Cllr noted that a speed monitoring device has also been placed on the B1111 VAS post so maybe we will get some information back on enforcement options if we are still having the same speeding problem in the early hours.

We are still awaiting our VAS post repair/replacement outside the shop and also in the middle of the green (although Cllr Steer did notice a taller repeater sign there that I don't remember seeing before?) Cllr Greenwood will check this out and the Clerk will chase the repair and the new post that is to be put up.  
**Action Cllr Greenwood/Clerk**

Cllr Greenwood has refurbished the Aggies Piece sign, he will give it another coat shortly.

**Action Cllr Greenwood**

**20. Correspondence for information**

Nothing to note.

**21. Date of next meeting** September 2<sup>nd</sup> 2020

**22. To consider the exclusion of the public and press in the public interest for consideration of the following items:** 22.1 Personnel Issues. 22.2 Legal Issues