

Minutes of Barningham Parish Council Meeting held on Wednesday 7th September 2022 at 7:00 pm in Barningham Village Hall.

Present: Cllrs: C Hammond, J Chalmers, B Baxter, T Steer, L Hebert, SCC J Spicer & D Cllr C Bull

1. Co-option of New Parish Councillor

Lance Hebert was co-opted and welcomed on to the Parish Council. The Clerk will ensure the correct paperwork is completed and sent to the relevant authorities. **Action Clerk**

2. Apologies for absence

Apologies were received from Cllrs S Kenyon & W Martineau.

3. Members Declarations of Interest and Dispensations:

- 3.1 To receive declarations of interest from councillors on items on the agenda. None.
- 3.2 To receive written requests for dispensations for disclosable pecuniary interests. None.
- 3.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

4. Minutes – The minutes of the Wednesday 3rd August 2022 Parish Council meeting were agreed and approved as a correct record.

5. Meeting open to the public

Concerns raised over drug use at the village hall.

It has brought to the attention of the Parish Council that there has been some drug misuse at the village hall. Although it was recognised that it is not appropriate for the Parish take an active role in this matter, it was agreed that we have a duty of care to ensure that, as we understand that the individual involved is a minor, the correct agencies are alerted to this issue. To that end the Clerk will make a report to the Police and ask for reassurance that, in addition to any action they may be taking, the relevant agencies are informed of the issue. **Action Clerk**

6. Report from County Councillor: J Spicer

School parking

The issue of parking at the school was discussed again. Julie Surrige will speak to the school to check if the car park at the school is being used to its best advantage. Julie will also check the number of pupils that attend the school who come from outside Barningham. She will share this information with Cllr Spicer. Cllr Spicer will discuss the issue with the, newly appointed, SCC Highways Officer when she visits the village on her tour to look at issues in her area. Cllr Spicer will also check progress on any additional or renewal of existing road marking around the school. This will go on the agenda for an update at the next meeting. **Action Cllr Spicer/Clerk**

7. Report from WS Councillor: C Bull

To include update on Community Chest funding.

Cllr Bull informed the Councillors that applications could now be made to the Community chest Fund. This is for projects over £2,500. The Boundary Review, discussed previously, is still under consideration. There is a problem recruiting HGV drivers at the moment which is having an effect on West Suffolk Waste collection services. Information regarding help for community buildings has been forwarded to the village hall. The Clerk will include an agenda item on the warm spaces initiative and the energy crisis and what the Parish and District Councils can do to help people, during these difficult times, for the next meeting. **Action Clerk**

8. Progress reports. For information, from:

8.1 Chairman

8.1.1 15 August – Contacted Anglian Water on behalf of resident on Bishops Croft as stained drive from a water leak was not jet-cleaned as promised. They replied that day and it was scheduled to be done the next day with apologies.

8.1.2 31 August - Did Lighting survey of Bishops Croft and Church Road up to the shop. Observed that a light near Madeleine Beck's home was partly obscured by some tree branches. No unnecessary lights or any needed.

8.1.3 September – first weekend, request from resident in St Andrew's Close regarding Tree/Hedge trimming at the Lychgate Cemetery. Dates? Will it be before 14 October? Her trimmer is due then and she usually pays him extra if the hedge is very overgrown to do it.

8.1.4 6 September – Bench opposite church near the PC Noticeboard has a screw missing on the left side of the rear seat plank. Cllr Steer will look at this. **Action Cllr Steer**

8.2 Clerk:

8.2.1 New residents welcome packs, to confirm completion and future distribution.

It was agreed that we would look again at areas for distribution now we have a full compliment of Councillors again. Councillors will be asked to keep an eye out in their areas for properties for sale and ask residents if they would leave a pack in their homes, when they move out, for the new residents.

8.2.2 Streetlight Audit, to make response to West Suffolk regarding street lighting in Barningham. Cllr Chalmers has produced a very comprehensive map of the street lights in the village, listing any with issues. The Councillors were grateful for this. This information will be shared with West Suffolk and SCC Spicer. **Action Clerk**

8.2.3 Request for Local History Recorder.

A request has been received for a History Recorder for Barningham. The principal aim is to collect, observe and record what is happening today in the parish as that will become tomorrow's history. It is not an onerous job with back-up and advice supplied, if required. The Recorder does not need to have lived in the parish for years, or be a historian. They would be asked for the collection of any parish magazine, leaflets, election papers etc., to list the organisations in the parish and note any changes such as the closure/opening of shops, new buildings etc. Only two things are asked of the Recorders, that they are on-line to aid communication, and, that they submit a short report each year. This can just be two sides of A4 (or more) summarising the activities in the parish, and should be sent to the organisers electronically or by mail. The reports are then deposited into the Suffolk Archives. Cllr Steer will put a notice regarding this request on Facebook. **Action Cllr Steer**

9. Finance.

9.1 The following accounts were approved for payment/noted

Payment	PKF Littlejohn	Audit	£240.00	
Payment	R H Landscapes	grass Cutting	£314.40	
Payment	Countryside, conservation and tree services	Church Cemeteries	£200.00	
Payment	Countryside, conservation and tree services	Aggies	£175.00	
Payment	Admin	Various	£1,788.47	
Receipt	Burials	Curson	Burials	£44.00

9.2 Bank reconciliation and budget report

The Clerk provided an up to date bank reconciliation, budget report and schedule of payments for the councillor information.

9.3 Budget 2023/24. To discuss items for inclusion in the 23/23 budget.

The Councillors discussed items for inclusion in the 2023-24 budget ahead of the next meeting. A discussion was had about online storage. The Clerk will contact SALC for their recommendations for storing documents.

Action Clerk

9.4 End of year accounts, to note sign off of AGAR for year end 2021/22

The notice of conclusion of audit and the external audit report were received and noted. The Clerk has displayed the information as required.

10. Aggies Piece

10.1 To receive any update to include:

10.1.1 Update on installation of new bench.

A meeting will be held at Aggies, to discuss the exact location for the new bench, on Sunday. Cllrs Chalmers and Hebert will attend. As agreed previously, the Parish Council will cover the installation costs.

Action Cllrs Chalmers/Hebert

11. Caretakers report Circulated.

Following on from last month's report I have continued to try to reduce the graffiti on the table tennis table at the Cricket Meadow. Unfortunately it is made of concrete and is therefore porous but it looks much better. Following a report from West Suffolk's Play Area Inspector I also removed graffiti from the youth shelter and some of the adult exercise equipment using nail varnish remover.

Despite the dry weather I am being kept busy cutting back brambles in all the usual trouble spots. I have also swept the dry leaves and straw debris from Church Road. On the pavement along the B1111 close to Lingwood Close there is a slip hazard caused by berries falling from a tree in Millfield Road. I and a resident have swept this area several times but they accumulate quickly.

12. Play area /Cricket Meadow to receive any update.

12.1 Confirmation of date for works to wet pour and roundabout. Work is booked in for the 13th September.

12.2 There are a number of remedial items picked up in the annual report. This report has been shared with the caretaker and he will be asked to carry out any remedial works when he can.

Action Clerk/Caretaker

13. Churchyard/Cemetery

13.1 Lychgate replacement, update. Work is likely to be undertaken over the winter.

13.2 The maintenance of the wildlife area at the rear of the Lychgate Cemetery will now be undertaken by CCTS.

13.2 Notification of internment, Curson. Noted.

14. Neighbourhood Plan.

14.1 To discuss SWLT potential further input.

Suffolk Wildlife Trust are growing their planning team, and wanted to take the opportunity to introduce themselves to parishes across Suffolk. Their role at Suffolk Wildlife Trust is to ensure development in Suffolk is well designed and planned to ensure the protection of wildlife and wild places, contribute towards nature's recovery, and provide benefits to communities through improving access to nature for everyone. As a Suffolk based wildlife charity, part of this mission includes ensuring strengthened protection for the natural environment and biodiversity within Neighbourhood Plans in Suffolk. They also see Neighbourhood Plans as having the potential to increase engagement with the natural world through community action for wildlife, which can support their goal of encouraging 1 in 4 people in Suffolk to take action for nature. Following this

correspondence from SWLT the Clerk has contacted the organisation to see if they think it would be useful to re-visit the work they undertook for us previously. No reply has been received as yet. We are planning the next Neighbourhood plan working party meeting to review progress and next steps. We will also be arranging a meeting with West Suffolk Council. Cllr Hebert will join the working party. **Action Clerk**

15. Planning

15.1 Public Inquiry into the St Josephs development between the Ortwell Road roundabout in Bury St Edmunds and Great Barton. This item was discussed and noted but it was not considered that any further action would be taken at this time.

15.2 To note any update in Jaynic development proposals.

It was noted that until an application was made we would be unable to make any informed comments. It was recognised that if the development brings a big increase in traffic this could be an issue for Barningham. We will continue to keep an eye on the application.

15.3 Update on new dwelling Bardwell Road.

Concerns were raised at the last meeting about a new property being built along Bardwell Road. The property is located in the Bardwell parish hence the reason we were not consulted. It would appear all the permissions are in place.

15.4 Complaint about garage, Mill Road.

A new garage has been built in Mill Road. As it is quite large and in front of the properties building line it was felt that it should have planning permission. The Clerk will contact West Suffolk Planning for further advice. **Action Clerk**

15.5 DC/22/1460/FUL One dwelling, land adjacent to 1 Hopton Road, Barningham. **No objections**

16. Councillors reports and items for future agenda

Defibrillator use. Concerns have been raised over access to the machine as the code was not known by the emergency operator, during a recent 999 call. The Clerk will investigate this. It was agreed that as the Parish Council have some responsibility for the machine that we should have more of an overview than we currently have. Cllr Steer volunteered for this role. **Action Clerk**

It was agreed that we need to include information regarding the defibrillator in the Emergency Plan. Now we have a full complement of Councillors Cllr Baxter will be able to carry out some final updates. Cllr Baxter reminded the Councillors that there is some Rest Centre Training on Saturday, from 9am-1pm. **Action Cllr Steer/Steer/Clerk**

Cllr Martineau asked if we would you consider a good Christmas tree, such as a Norwegian Spruce, possibly being planted near the church on the green at the entrance to Church Gardens. This could be lit up and make a lovely place to have village carol singing one evening around Christmas. The Clerk sought some guidance on this and it was suggested, that as Spruce trees grow very quickly that we could potentially look at a holly. Alternatively we could plant a spruce with the knowledge that it will only be there for 10 years and then it will be removed and a new one planted again. This will go on the next agenda for further discussion. **Action Clerk**

Cllr Steer will be relocating on of the VAS devices to the post adjacent to church Gardens. This will display a 'Slow, Children' message for drivers on their approach to the school. **Action Cllr Steer**

17. Correspondence for information

17.1 Police, notice of public meetings.

18. **Date of next meeting** 12th October 2022 7pm