

Minutes of Barningham Parish Council Meeting held on Wednesday 2nd September 2020 at 7: pm Via Zoom.

Present: Cllrs: C Hammond, N Greenwood, A Woodward, S Lusher, T Steer, W Martineau, C Cllr Spicer
Cllrs A Woodward, S Lusher, T Steer, W Martineau & C Cllr Spicer & B. Cllr Bull.

1. **Apologies for absence.** Cllr R Baxter.

2 Members Declarations of Interest and Dispensations:

2.1 To receive declarations of interest from councillors on items on the agenda. None.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. **Minutes** - The minutes of the Wednesday 15th July 2020 zoom meeting were agreed and signed as a correct record.

4. **Meeting open to the public** 1 member of the public.

5. Report from County Councillor: J Spicer

There has been a further traffic survey carried out in Hepworth. This has shown that there is a problem with speeding in the village. This matter is being considered but the nature of the village, a long straight(ish) road with little on road parking, options are limited. Hepworth Parish Council would also like a HGV ban through the village. This may be difficult to achieve but is something they are pursuing. In the meantime Cllr Spicer asked the Councillors if they would have any objection to an 'Unsuitable for HGV's' sign erected at the junction of Hepworth Road and the B1111. The Councillors had no objections. It was asked if the new signage would automatically be updated on satnavs. The answer to this was unclear.

Cllr Spicer gave the Parish Council a brief overview of the planning application for the doctor's surgery at Stanton. The application is for a 1.5 storey rear extension to accommodate 4no. GP Consulting Rooms, Treatment Room, Interview Room and associated administrative and storage areas (following removal of existing portakabin) for the Doctors Surgery 10 The Chase Stanton. For the last 3 years there has been a temporary portakabin, providing more space for the surgery. The permission for this is due to run out and the Dr's are applying for a permanent building. There has however been concerns raised about replacing the portakabins with a permanent building mainly because of traffic, parking problems at this site as well as the projected population growth in and around Stanton. There is an alternative site currently under consideration by Suffolk County Council, for a health and wellbeing centre, which could accommodate the surgery and address the parking problem and it is suggested that the funds for building a new building would be better used there. Cllr Spicer will keep us apprised of the situation.

The issues raised by residents about parking and speeding in Mill Road were discussed again. One option, for consideration, would be a one-way system. This however could present its own problems. Vehicles often speed on one way streets with no oncoming traffic to slow them down. Some residents would have to go 'round the block' to access their properties. The Clerk will go back to the residents to see what they want to achieve before that matter is taken further.

Action Clerk

6. Report from WS Councillor: C Bull

Cllr Bull reported that there was a burglary at Coney Weston. A house was broken into and items were stolen, including a set of key for the homeowners Landrover, which was then stolen. further information will be circulated. There has been some antisocial behaviour reported at Knettishall Heath. This included fly tipping, car racing and issues with drugs. Cllr Bull and Cllr Spicer attended a meeting held with Suffolk police and measures are being discussed to try and address the problems. There is a lot going on at West Suffolk at the moment but all meeting are still being held remotely.

7. Report Barningham Primary School

We are looking forward to welcoming the children back this week. The school looks ready for learning and we are fully aware of the constraints of COVID-19. We wondered if there was a possibility of constructing a second smaller bike shelter at the staff car park/ Bardwell Road entrance. This is next to the Y5/6 classroom to encourage more children to cycle to school. Is there any funding for such a project? Both Cllr Spicer and Cllr Bull felt they could make a financial contribution. They would however need to know more about the costs involved first. The Clerk will speak to the school about this.

Action Clerk

8. Progress reports. For information, from:

8.1 Chairman

8.1.1 The Chairman reported that she had received no emergency calls since the last meeting.

8.2 Clerk

8.2.1 Highway matters.

8.2.2 Road marking and signage outside the school.

This item was discussed briefly but Cllr Spicer would like more time to look at the details before discussing further.

Action Clerk

8.2.3 Parking in Mill Road. See under item 5

8.2.4 Signage for Hepworth Road. See under item 5

8.2.5 Defibrillator, weekly checks

The Clerk is pleased to report that regular checks of the defibrillator and the associated submissions are being made regularly by staff at the shop.

8.2.6 Webinar Training. Update from Accessibility and Planning training

We need to have a web accessibility statement in place before the 23rd September Cllr Steer and the Clerk will work on this.

Action Cllr Steer/Clerk

8.2.7 The Clerk and Cllr Steer attended the first session. The Clerk enjoyed the first session but it was very whistle stop and she was not sure how 'user friendly' it was for those new to planning. She felt that her previous planning knowledge was definitely helpful. Cllr Steer also found the session helpful. Not least the information that is coming forward, and will continue to do so in the future sessions, regarding the Governments White Paper that is currently out for consultation.

9. Finance.

9.1 To consider payments.

The Following accounts were set up by the Clerk approved by Cllrs Hammond and Steer.

To include:

Admin £2123.36

CCTS, hedge works in the village. £525.00

9.2 Update on online banking.

Online banking is now up and running and successful payments are being made.

9.3 Bank Reconciliation

The Clerk prepared a bank reconciliation for the councillors.

9.4 2019/20 AGAR

This has been logged by PFK Littlejohn.

10. Village Hall

The village hall committee has been working hard to put in place the necessary Covid 19 safety measures. The hall is open with all users having to have their own risk assessment. Some users have not been able to return but many have. Knit and stitch was one of the first groups to return and the Fit Villages Pilates class is due to start again on the 15th September. There has been work in the garden, including the installation of a bug house. The £10K grant received from West Suffolk has been vital and has enable the village hall to survive during this difficult time. The abandoned vehicle, at the edge of the carpark, has been reported and it is hopeful that this will be dealt with soon.

11. Neighbourhood Plan

The Neighbourhood Plan working party have received the first draft of the master planning document. Unfortunately it did not reflect the criteria that had been requested. It was returned to AECOM be re-worked. A second draft has been received, however once again this was felt to be lacking. The working party are working with AECOM to address this matter.

12. Website accessibility statement See under item 8.2.3

13 Review of Standing and Financial Standing Orders

To review and adopt updated Standing and Financial Standing Orders.

The Clerk is preparing some revised standing orders for consideration.

14. Speed devices

As previously reported data, collected by our speed device, showed some excessive speeds through the village. This data was shared with the Road Safety Camera Team and they placed their own speed monitor in the village, which confirmed the excessive speeds. Off the back of this there are going to be some more speed enforcement measures taken in the village over the coming weeks and months.

15. Caretakers report Circulated

My extra time has been largely taken up with hedges and brambles since my last report. I had been avoiding the elevated path opposite the shop due to the problems of social distancing and had not noticed how the shrubs were spreading into the walkway. I have been along the whole length with my shears to bring things under control but the occasional 'knock back' by the hedge trimmers might be required. Sandy Lane is becoming impassable again and I have tried to clear the worst with my secateurs. Again, I think professional help is needed, including for the tree branches overhanging from the Village Hall. I have also cut back the brambles behind the rearmost row of graves in the Lawn Cemetery and weeded the war memorial.

I was called out to remove the seat from the zip-wire at the Cricket Meadow because it had been made unsafe due to vandalism. In the Play Area I have had to tighten several bolts on the multi-unit and I have put cable ties on the swing frame as an initial experiment in deterring the pigeons who make such a mess of the swing seats. I have fitted the new tyre to my 'spoil' barrow.

16. Play area To discuss permanent signage

The Covid 19 and dog advice signs are on order. The A3 signs are £28.50 each and the A4 sign is £24.00

Action Clerk

17. Churchyard/Cemetery

A complaint was received about the hedge at the Lych-gate cemetery. The Clerk will arrange to meet our contractor to discuss the matter.

Action Clerk

18. Planning 18.1 DC/20/1038/HH Householder Planning Application- Single storey rear extension (following the demolition of existing utility) 41 Bishops Croft Barningham. To note approval by West Suffolk Council.

19. Councillors reports and items for future agenda

19.1 There has been conflicting reports about the condition of the hedges/trees on the Sandy Lane footpath. The Clerk will discuss this issue with our contractor when she meets with him to discuss the Lych-gate cemetery hedge.

Action Clerk

19.2 There is some confusion over who cuts the grass outside the shop. The Clerk will investigate this.

Action Clerk

20. Correspondence for information

20.1 SCC Suffolk Minerals and Waste Local Plan, adopted.

21. Date of next meeting 7th October 2020

22. To consider the exclusion of the public and press in the public interest for consideration of the following items:

22.1 Personnel Issues. Pay rise, noted. 22.2 Legal Issues.